

# RENTAL AGREEMENT



2015 Tumble Weed Trail, Spearfish, SD 57783

Phone: 605-642-6668 Fax: 605-642-6434

[www.prairiehillstransit.org](http://www.prairiehillstransit.org)

Contact Person: \_\_\_\_\_

Organization: \_\_\_\_\_

E-mail: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Rental Category  Non-Profit  Social Event  Commercial Group

Rental Date (s) \_\_\_\_\_

Start Time \_\_\_\_\_ AM PM

End Time \_\_\_\_\_ AM PM

Check if you would like additional equipment (additional fee applies)

- Overhead projector Half-day \$10 / Full-day \$20  TV with DVD Player  
 Kitchen with stove, microwave and dishwasher Half-day \$30 / Full \$60  
 Set up and/or tear down \$50

*I, the undersigned, authorized organization or individual named above have read the rules and procedures and agree to comply fully with all provisions stated. It is understood, West River Transit Authority Inc. d/b/a Prairie Hills Transit is in no way responsible for any personal injuries, property damages, or other liabilities that may be incurred during use of their facility.*

Renter Signature \_\_\_\_\_ Date: \_\_\_\_\_

PHT Signature \_\_\_\_\_ Date: \_\_\_\_\_

## FOR OFFICE USE ONLY

Deposit \$ \_\_\_\_\_ Rental Fee \$ \_\_\_\_\_

Deposit Returned  Yes  No Additional Equipment Fee \$ \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

Key issued # \_\_\_\_\_